

3.9 ~~Public Transport and Buses~~ **Access, Parking & Transport** Working Party

3.9.1 Membership

8 Members of the Council

The Chairman shall be the Leader or his / her nominee.

Substitutes: Permitted in accordance with Standing Order 31
 Proportionality: By convention political proportionality shall apply

Interested Parties (to be invited in a non-voting capacity on an ad-hoc basis):

- 1 representative from First
- 1 representative from Arriva
- 1 representative from Stephensons
- 1 representative of the rail operators (dependent upon franchise)
- 1 representative of Southend Area Bus Users Group
- 1 representative of the Southend Rail Users Group**

Advisory Capacity:

- 1 representative of Essex County Council

3.9.2 Quorum

3

3.9.3 Terms of Reference

- ~~(a) To investigate further the specific matters in the action plan which Cabinet considered on 4th November 2008 and resolved needed further investigation.~~
- ~~(b) To undertake the on-going role of considering how bus services in the Borough might be improved and make appropriate recommendations to Cabinet.~~
- ~~(c) To ensure synergy of public transport services for Southend.~~

To make recommendations to Cabinet on strategy and policy relating to the following matters:

(a) Access to the Town: This will include considering improvements to access options for visitors to Southend including changes to road layouts and reducing access traffic on roads within the core of the town centre to provide easier, direct and more intuitive access to car parks and key visitor destinations.

(b) Parking: This will include:

- (i) the development of a parking guidance system and vehicle messaging system covering the main car parks across the Borough; and
- (ii) appropriate changes to parking tariffs for periods of high demand for example Summer weekends and bank holidays to better balance the demand for parking between the seafront and town centre car parks.

(c) Transport: This will include:

- (i) how public transport, including bus services, in the Borough might be improved;
- (ii) ensuring synergy of public transport services for Southend; and

- (iii) the provision of improved travel information pre-travel and pre- arrival to Southend through a range of media and systems and to encourage travel behaviour change by Southend residents and visitors including:

3.9.4 Status of Meetings

Private

3.9.5 Reports to

The Cabinet

3.6 Traffic and Parking Regulation Working Party

3.6.1 Membership

8 Members of the Council¹, comprising the Cabinet Members who sit on the Cabinet Committee (one of whom shall be appointed Chairman) and 5 non-Cabinet Members

Substitutes: Permitted in accordance with Standing Order 31
 Proportionality: By convention political proportionality shall apply to the 5 non-Cabinet Members

3.6.2 Quorum

3 (including at least 2 of the Cabinet Members)

3.6.3 Terms of Reference

- (a) To consider written objections and also to hear oral representations by objectors and supporters (if any) to proposed Traffic Regulation Orders and to make a recommendation to the Cabinet Committee on such proposed Orders. (See Section 6D of **Part 4(a)** of the Council's Constitution regarding public speaking on Traffic Regulation Orders.)
- (b) To consider ~~and comment on the details of traffic, transportation and highway issues, schemes, projects and~~ requests for Traffic Regulation Orders referred to the Working Party by the Council, Cabinet or the Deputy Chief Executive (Place) and make appropriate recommendations to the Cabinet Committee on those schemes and requests.
- (c) To consider exceptional circumstances PVX applications and hear oral representations by the applicant or their appointed representative and make appropriate recommendations to the Cabinet Committee.

3.6.4 Status of Meetings

Open to the public

3.6.5 Reports to

The Cabinet

¹ **Note:** No Member shall sit on the Traffic & Parking Working Party (whether for the first time or returning to the Working Party after a period of absence), including as a substitute Member, without having first attended a training session on the principles of Traffic Regulation Orders.